



## ADULT TRIP RELEASE FORM INSTRUCTIONS

**Step 1:** Check to make sure you download and print the appropriate form:

**Adult Trip Release Form:**

- If you are 18 years of age or older at the time of the trip.

**Minor Trip Release Form:**

- If you are 17 years of age or younger at the time of the trip.

**Step 2:** Sign the form in the presence of a Notary Public.

**NOTE:** Minor Trip Release Form **MUST** have both parents' signatures. If this is not possible, please contact your Mission Leader for further instructions.

**On finding a Notary Public:** Someone on the church staff may be a notary. Notaries can also be found at banks, mail/parcel stores or in a phone directory. There may be a charge for this service.

**Step 3:** Make a copy of the notarized form for your records.

**Step 4:** Mail the original notarized form to:

East-West Ministries International  
Attn: NEXT Trips  
2001 W. Plano Pkwy, Ste 3000  
Plano, TX 75075

**\*\*Please be sure and mail us both pages of the release form.**

## **TRIP RELEASE**

I, (name) \_\_\_\_\_, desire to travel with East-West Ministries International for the purpose of participating in one or more trips organized by East-West Ministries International, or its representatives. I understand the possibility of unforeseen hazards and know the inherent possibility of risk. I understand East-West Ministries International and its representatives will take reasonable safety precautions. On behalf of myself, my heirs, representatives and assigns, I release and forever discharge East-West Ministries International, its officers, directors, leaders, employees and volunteer staff from and against any and all claims for any and all injuries (including death), losses or damages I might have or sustain on or in any activity relating to any such travel whether before, during or after a trip or otherwise.

## **TRAVEL RELEASE**

I understand that travel, particularly for mission purposes, may involve significant risks and that travel to some areas of the world involves greater health and safety risks than foreign travel in general. I understand that it is my sole responsibility to gather whatever information, such as but not limited to immunizations and State Department travel recommendations, I need in order to assess the risk involved in any travel, stay or other activity contemplated by this RELEASE. My signature on this RELEASE, and my participation in any such activity, means that I have to my full satisfaction obtained all information necessary for me to assess risk and to participate willingly.

## **MEDICAL TREATMENT AUTHORIZATION**

I give East-West Ministries International and its representatives authority to request and authorize medical and/or hospital treatment for my benefit in the event of any injury or sickness sustained by me while on any travel, stay or other activity, including, without limitation, while traveling to and from any foreign country and while within any foreign country. I give permission to the physician or dentist selected by East-West Ministries International and its representatives to secure medical treatment and/or to order an x-ray examination, injection, anesthesia, surgery or any other medical intervention for me as deemed medically necessary if I am unable to consent at the time of injury or accident. I agree to pay for all such treatment and to reimburse East-West Ministries International for all costs and expenses incurred by it with respect to such treatment.

## **MEDIA RELEASE**

I grant permission for photos and videos of me to be taken for use in East-West Ministries International publications. I also understand that publication of the photographs and videos may be accomplished electronically via the Internet/World Wide Web (the "Internet") and that after publication, East-West Ministries International will be unable to prevent persons from (i) gaining access to the Internet, (ii) copying any photographs and videos of me that have been published (or are available on the Internet) from the Internet, and (iii) subsequently using, altering or republishing the photographs and videos of me without my consent. I waive any claim for damages against East-West Ministries International from use, alteration or republication of any photographs and videos of me by third parties accessing the Internet.

## **FINANCIAL AGREEMENT**

All funds that are obtained for this trip are considered unrestricted charitable contributions to East-West Ministries International, a 501(c)(3) non-profit organization, and therefore, the property of East-West Ministries International for federal income tax purposes. These funds are non-refundable.

There are certain factors (such as, but not limited, to the cost of airline tickets, country taxes and fluctuations in the value of the U.S. dollar) that are beyond the control of East-West Ministries International. East-West Ministries International strives to provide the most accurate and cost-efficient trip price. However, fluctuating costs of the aforementioned items may cause trip prices to change.

All payment deadlines must be met. Otherwise, I may be subject to an increase in trip cost or a trip cancellation.

Once an airline ticket has been purchased, any funds used to purchase the designated ticket are nontransferable.

**CANCELLATION POLICY**

If I am unable to participate on a trip, my account balance (minus deposit and airfare charged up to the date of cancellation) may be credited toward my participation in another East-West Ministries International trip any time in the following year. If I am unable to participate on another trip in the following year, my account balance will go to further the mission of East-West Ministries International.

If I choose to do so, my account balance may be transferred to another participant on an East-West Ministries International trip in this current year. If my funds are transferred, the new participant must pay the trip deposit and any remaining balance of the total trip cost.

East-West reserves the right to change the location of or cancel a trip when deemed necessary by the East-West Ministries International leadership.

**MEDIATION**

I agree not to hold East-West Ministries International, its officers, directors, leaders, employees, agents and volunteer staff liable for any damages, losses, diseases or injuries incurred as a result of my participation on a trip or campaign and I expressly waive any claims of negligence against East-West Ministries International and its officers, directors, leaders, employees, agents and volunteers.

I agree with East-West Ministries International, that any claim or dispute covered by, arising from or related to this RELEASE will be settled by biblically based mediation and, if necessary, legally binding arbitration in accordance with the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation ([www.peacemaker.net/site/c.nulWL7MOJtE/b.5394441/k.BD56/Home.htm](http://www.peacemaker.net/site/c.nulWL7MOJtE/b.5394441/k.BD56/Home.htm)). All such mediation and arbitration shall take place in Dallas, Texas. Judgment upon an arbitration award may be entered in any court otherwise having jurisdiction. I agree with East-West Ministries International, that such mediation and arbitration will be the sole means available to us for resolving any controversy or claim covered by, arising from or related to this RELEASE.

I expressly waive my rights to file a lawsuit in any civil court against one another for such disputes, except to enforce an arbitration decision. Nothing in this paragraph shall prevent East-West Ministries International from asserting or pleading this RELEASE as a defense in any action or proceeding brought against East-West Ministries International.

**I have fully read, understand all aspects of and agree to all of the above.**

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**ACKNOWLEDGEMENT**

THE STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

This instrument was acknowledged before me on \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_

Notary Public in Said State of \_\_\_\_\_

My Commission Expires \_\_\_\_\_